

EAST BAY REGIONAL PARK DISTRICT

FIRE CAPTAIN

GENERAL FUNCTION

Under supervision, to participate in and supervise fire suppression/prevention, hazardous fuel reduction treatments, emergency medical response calls, and training activities; to oversee the operation of the fire stations and maintenance of fire equipment; to assist in the administration of the department and to do other work as required.

ESSENTIAL FUNCTIONS

As a working supervisor, is responsible for the daily safe operation of the fire department; supervises regular and industrial fire staff in all fire department activities; schedules staff and oversees the operation of the fire stations; plans and directs fuels management activities; responds to fire, medical, search and rescue or mutual aid calls; acts as the on-scene incident commander (or in other appropriate Incident Command System roles), until relieved by higher authority; coordinates non-fire personnel in emergencies; administers the inspection and maintenance of fire department equipment and supplies; develops specifications and recommends equipment purchases; implements department's equipment maintenance program; prepares plans and conducts in-service training programs; coordinates assigned fire prevention activities with cooperating jurisdictions; prepares and conducts prescribed fire operations; monitors weather conditions and stations; recommends and implements departmental policies and programs; prepares reports; maintains records; ensures internal and external positive public relations.

MINIMUM QUALIFICATIONS

- Education: Equivalent to the completion of twelfth grade and two years of college (no less than 60 semester units or 90 quarter units); and,
- Experience: Four years experience in fire fighting, of which two years must be in a supervisory, lead or acting capacity.
- Substitution: Additional experience may be substituted for the two years of required college on a year-for-year basis.
- Certificates: California State Fire Marshal Fire Fighter I Certificate

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of principles and practices of fire suppression/prevention with particular emphasis on wild land firefighting; fuels management; pertinent state laws and regulations; search and rescue procedures; and safe work practices. Sound judgment and leadership skills under stressful emergency situations. Ability to operate fire apparatus, tools and equipment; to perform strenuous manual tasks under adverse conditions; to supervise, motivate, train and evaluate permanent and industrial staff; to prepare clear written reports and records; to maintain internal and external cooperative working relationships through written and oral effective communication.

SPECIAL CONDITIONS OF EMPLOYMENT

To work unusual or long hours, weekends and holidays, be on-call 24-hours a day; to be able to use respirators in accordance with Cal-OSHA regulations; to work in prescribed District uniform; to maintain current CPR/AED certificate for the Professional Rescuer and an Emergency Medical Technician (EMT) certification; to attain a valid California Class C Driver's License, with a Firefighter F Endorsement, as a condition of completion of the probationary period; may be trained under Penal Code 832, the Peace Officer Training Program.

REPORTS TO: Fire Chief

SUPERVISES: Regular Fire Fighters, Industrial Fire Fighters and Industrial Fire Lieutenants.

Employment Category: Represented by the East Bay Regional Park District Police Officer's Association

Salary Range: POA4

Approved by Board 9/5/89, Resolution #1989-9-301

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