

AGENDA
REGULAR MEETING
BOARD OF DIRECTORS

EAST BAY REGIONAL PARK DISTRICT

Tuesday, October 18, 2011

C. BUSINESS BEFORE THE BOARD

9. BOARD COMMITTEE REPORTS

a. Executive Committee (9/22/11) (Lane)

Present

Board: Beverly Lane (Chair), Carol Severin, and Doug Siden

Staff: Dave Collins, Becky Pheng, Allen Pulido, Ted Radosevich, and Deborah Spaulding

Public: Sue Kyle (Local 2428)

The meeting was called to order at 12:58 p.m.

I. 2012 Board Budget Objectives

Dave Collins, Assistant General Manager, introduced this agenda item.

The Park District is in the process of preparing the annual Budget for the coming year. Part of this process includes the annual review of the Board Budget Objectives by the Board Executive Committee. Staff has updated the Board Budget Objectives and requests that the Board Executive Committee provide comments.

The Board Executive Committee commented on the Board Budget Objectives, and requested that staff make some revisions. Some of the suggested revisions include:

Key Objectives – Section 1. Support District’s Master Plan.

- Revise to include the total number of protected acres of parkland in 2011 (as of 9/22/2011).
- Revise to include the dedication of Lampert Knoll Picnic area and other dedications planned for the end of the year.

Director Lane inquired about Kennedy Grove Storytelling Festival, and why it was cancelled. Staff responded that it might be related to a lack of sponsorship or funding. Ted Radosevich,

District Counsel, said that staff will look into this and will provide an update to the Board Executive Committee. Director Siden noted that this is a valuable program.

Key Objectives - Section 2. Provide policy direction for administrative and financial organizational needs.

- Revise to include the term “state and county initiatives.”
- Delete the last “key indicator” in the section.
- Delete the word “historic” and replace with the word “cultural.”
- Delete the word “appointment” and replace with the word “election.”

Key Objectives - Section 5. Provide public outreach leadership to enhance communications regarding the District’s values as reflected in the Master Plan, with members of the public and organizations representing public and private business interest.

- Revise to include the term “state and county initiatives.”
- Revise to include the dedication of Lampert Knoll Picnic area and other dedications planned for the end of the year.

Director Lane asked about future land use plans and land use plan amendments that will be brought to the Board for review and approval. Dave Collins, Assistant General Manager, noted that these are discussed at the annual Board Workshops. Ted Radosevich, District Counsel, commented that a more detailed “preview” of future land use plan and land use plan amendment be provided to the Board. Director Lane requested that staff bring a list of future land use plans and land use plan amendments to the next Board Executive Committee meeting.

Public Comment:

Sue Kyle, representing Local 2428, commented that some of the objectives are not quantitative.

By motion of Director Siden and seconded by Director Severin, the Executive Committee voted 3-0 to approve the draft 2012 Board Budget Objectives with the changes as requested by the Executive Committee and to forward to the full Board of Directors via the draft 2012 Budget for favorable consideration.

2. Review of Administrative and Document Fees Schedule for 2012

Deborah Spaulding, Assistant CFO, introduced this agenda item.

The Park District maintains an Administrative and Document Fees Schedule that is reviewed and updated annually. Staff proposes one fee change to the Administrative Fee Schedule for 2012. This change reflects the Park District’s current practice of transferring Board meeting minutes to a CD rather than an audio tape, which is less costly.

Director Siden had a question about “Public Safety Fees and Fines.” Ted Radosevich, District Counsel, responded that these fees are set by the court and county. There was also discussion

about public access to official Park District documents such as the CAFR and Budget. Staff responded that many of these documents are found on the Park District's website and can be viewed or downloaded free of charge.

By motion of Director Siden and seconded by Director Severin, the Executive Committee voted 3-0 to approve the draft Administrative Fee Schedule and to forward a favorable consideration to the full Board.

The meeting was adjourned at 2:15 p.m.

Respectfully submitted,

Becky K. Pheng