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## BOARD EXECUTIVE COMMITTEE

**Thursday, September 23, 2010**  
**12:45 p.m., Board Room**

The following agenda items are listed for Committee consideration. In accordance with the Board Operating Guidelines, no official action of the Board will be taken at this meeting; rather, the Committee's purpose shall be to review the listed items and to consider developing recommendations to the Board of Directors.

A copy of the background materials concerning these agenda items, including any material that may have been submitted less than 72 hours before the meeting, is available for inspection on the District's website ([www.ebparks.org](http://www.ebparks.org)), the Headquarters reception desk, and at the meeting.

### AGENDA

<u>STATUS</u>	<u>TIME</u>	<u>ITEM</u>	<u>STAFF</u>
R	12:45 pm	1. Proposed Amendments/Updates to the Personnel Administrative Manual	Gonzales
I	1:15 pm	2. Update on Albany Beach Habitat Restoration and Public Access Feasibility Study	Barton
R	1:45 pm	3. Request for Board Contingency Funding for Native American Archaeological Research-Academic Intern	O'Brien
		4. Public Comments	

- (R) Recommendation for Future Board Consideration
- (I) Information
- (D) Discussion

**Future Meetings:**

- October 28
- November 23

**Executive Committee Members:**

Doug Siden, Chair; Ted Radke; Beverly Lane  
 Carol Severin, Alternate  
 Pat O'Brien, Staff Coordinator

**Distribution/Agenda**

**District Staff:**

Ayn Wieskamp  
 John Sutter  
 Whitney Dotson  
 Mike Anderson  
 Tim Anderson  
 Susan Gonzales  
 Bob Doyle  
 Ted Radosevich  
 Carol Victor  
 Erich Pfuehler  
 Yolande Barial  
 Bob Stagnaro  
 Rosemary Cameron

**Public:**

Bruce Beyaert  
 Afton Crooks  
 Ralph Kanz  
 Michael Kelley  
 Judi Bank  
 Barry Weiss  
 Sylvia Falcon  
 Rich Guarienti  
 Daniel Levy (via e-mail)  
 Glen Kirby (via e-mail)  
 Tom Gandesbery (via e-mail)  
 Bill Roberson (via e-mail)  
 Jim McGrath (via e-mail)

**Distribution/Full Packet**

**District Staff:**

Director Carol Severin  
 Director Doug Siden  
 Director Ted Radke  
 Director Beverly Lane  
 Pat O'Brien  
 John Escobar  
 Dave Collins  
 Allen Pulido  
 Tyrone Davis – POA  
 Dave Kalahale – Local 2428  
 Kristin Vorderbrueggen – Local 2428  
 Lobby/Receptionist

**Public:**

Norman LaForce

**Project Manager(s):**

Chris Barton  
 Susan Gonzales  
 Sonja Stanchina

AGENDA  
REGULAR MEETING  
BOARD OF DIRECTORS

EAST BAY REGIONAL PARK DISTRICT

Tuesday, October 19, 2010

C. BUSINESS BEFORE THE BOARD

6. BOARD COMMITTEE REPORTS

a. Executive (9/23/10) (Siden)

Present:

Board: Directors Beverly Lane, Ayn Wieskamp (Alt. for Director Radke)

Staff: Pat O'Brien, Ted Radosevich, Dave Collins, Yolande Barial, Chris Barton, Susan Gonzales, Brad Olson, Sonja Stanchina

Public: Peter Rauch, Leslie Allen, Allan Maris, Patricia Jones, Ann Chaney, Kristin Vorderbrueggen-Local 2428

The meeting was called to order at 12:45, and attendees introduced themselves.

**BOARD EXECUTIVE COMMITTEE MEETING**

I. Proposed Amendments/Updates to the Personnel Administrative Manual

Susan Gonzales, Human Resources Manager gave a presentation on this item, stating that the amendments are being proposed to reflect changes in various laws as well as negotiations between the District and its bargaining units. The proposed changes were as follows:

- a) Section 6 - Salary and Compensation:
  - Item 6.04 E, Working in a Higher Classification - clarifies how an employee may be paid for vacation and other leaves during an acting assignment;
  
- b) Section 7 – Health and Welfare Benefits:
  - Item 7.01 B.2, Benefit Eligibility – explicitly state 6-month employee’s option to continue health coverage during furlough period;
  - Item 7.02 A and BI, Health Plans – clarifies another option available for coverage to individuals who are ineligible or do not want to state-register as domestic partners;
  - Item 7.02 B2(c) – explicitly state the notification requirement to District in event of loss of other (non-District) coverage;
  - Item 7.08 B2, Miscellaneous Benefits Procedure – update to reflect recent revisions to AFSCME contract (benefit eligibility for 6-month employees);

- c) Section 17 – Administrative Procedure:
  - Item 17.01 S, Waiver of Appointment – clarifies the policy for candidates who refuse a job offer and who decline a job interview;
- d) Section 18.03 – Health Benefits on Termination:
  - Item A, Timing – correct erroneous language;
  - Item B, COBRA – simplify current language.

**By motion of Director Wieskamp and seconded by Director Lane, the Executive Committee voted unanimously (2 – 0) to recommend that the proposed amendments to the Personnel Administrative Manual be forwarded to the full Board for favorable consideration.**

## 2. Update on Albany Beach Habitat Restoration and Public Access Feasibility Study

Brad Olson, Environmental Program Manager introduced the item, stating that this informational presentation is the first of multiple updates to be presented by staff regarding this project, which involves studying the feasibility of habitat restoration and public access, i.e. the feasibility of implementing the improvements identified in the Eastshore State Park General Plan. In response to a question by Director Lane, Mr. Olson stated that although the Plan assumed that the projected improvements could be done and are feasible, additional investigations were needed in order to determine how, where and what particular improvements would be implemented. He added that one recent change is the availability of more significant information on sea level rise and how it will affect improvements along the District's 17 shoreline parks.

Chris Barton, Senior Park Planner stated that consultants LSA Associates along with PWA have been working on this project. He gave a Powerpoint presentation showing Albany beach and a portion showing Eastshore State Park and its boundaries, as well as the improvements to beach and dune habitats, water access, bay trail gap, shoreline stabilization, and public access improvements. Mr. Barton stated that the scope of the feasibility study had four components: existing and future conditions, opportunities and constraints, concept alternatives and development of the implementation approach, and his presentation will focus on the first two.

Current major improvements in the area include the installation of a wind shelter, benches, portable toilet, interpretive signage, and bollards. Existing parking spaces include 43 perpendicular spaces close to the beach, as well as 60 parallel street parking spaces; a 2.8-acre extension area has also been included in the feasibility study to address the constraints to parking.

In response to a question by Director Lane regarding flooding in the area, Chris Barton stated that it is staff's belief that it is caused by a combination of tide coming in and large storm events running off from the race track. Mr. Olson also clarified that staff is having to choose a sea-level rise lower than the BCDC projection of 55 inches by the year 2100; a lower sea level rise target will be used that will be based upon the intended life of the project improvements, in the order of 20 – 25 years. Constraints in the beach area include the presence of timbers, uncontrolled access to sensitive areas, and limited data on the topography under water. As the sea level rises, the study has shown that while the beach is stable and will continue to exist, it will become narrower. Expansion opportunities show areas for the Bay Trail, additional restrooms, dune expansion, additional parking, and trash/recycling bins, enhancing wetlands, creation of water access for non-motorized vehicles, a

sheltered picnic facility, and possibly shellfish and eel grass habitat. On the other hand, the presence of pier structure contaminants and potential historic resource areas, a shallow rock edge, concrete rubble, private property, multi-jurisdictional boundaries, etc. all present constraints to development that will have to be addressed.

Mr. Barton added that eel grass is being impacted by active shoreline erosion. Other constraints include the lack of ability to enforce “no dog” rules because of unfenced boundaries, insufficient staff, and that signs are vandalized less than 24 hours after installation. Vandalism, theft, high operating costs for maintaining improvements and lack of funding were also cited as constraints.

The next steps cited were the development of a range of concept alternatives and agency coordination, public meetings, and an implementation approach to project alternative costs.

In response to a question by Peter Rauch regarding plans for future public meetings, Mr. Olson explained that meetings are being scheduled around a meaningful work product so the public can comment accordingly, and have not yet been scheduled.

Bob Doyle, AGM for Land Division, agreed with Director Lane’s suggestion that current information be made available on the District’s website; Mr. Olson stated that documents will be produced and made available after discussions with District partners.

Allan Maris, Albany Waterfront Committee commented that he is pleased that the District is finally making progress. He also stated that the Bulb, which belongs to the City of Albany, will become a part of ESSP and he will encourage the waterfront committee to have this in a public hearing.

Patricia Jones, Executive Director of Citizens of East Shore Park (CESP), stated that she is thrilled to see something going forward and remarked that the Bulb is also a part of the park. She added that CESP would be interested in seeing a presentation.

Ann Chaney commented that she was also pleased about the progress and will convey that to the waterfront committee.

**This was an informational item only; no action was needed.**

3. Request for Board Contingency Funding for Native American Archaeological Research – Academic Intern

General Manager O’Brien opened with a brief introduction on the intern program, stating that one of the projects as been the Native American Archaeological Research for this fall and that it is staff’s recommendation that an additional intern is needed for this project. HR Officer Sonja Stanchina said it is very worthwhile and the program is very valuable to the District and staff. There are currently 18 fully-funded internships; the Human Resources Division does not have the funding necessary for the second intern recommended for this project.

Director Lane commented that she was pleased to be able to give more energy to this project. GM O’Brien stated that staff was impressed with the interns. Director Lane added that interns are learning what the Park District does and commented about an intern that she met.

Mr. Rauch stated that he was glad that this position is being funded. He commented that the context of the site is at least as exciting as its interpretation, and that he would encourage that the site documentation say something about the context as it relates to ecological description. Mr. Rauch added that he attended the Board field trip to the McCosker property, and that he found the house very impressive, stating that it was large enough to accommodate the normal residence requirements at the same time have a portion available for research work.

**By motion of Director Wieskamp and seconded by Director Lane, the Executive Committee unanimously recommended the allocation of Board contingency funds be forwarded for favorable consideration by the full Board.**

#### 4. Public Comments

Mr. Rauch encouraged staff to include more topics relevant to the Albany Waterfront in future committee meetings.

The next meeting will be held on October 28, 2010.

The meeting was adjourned at 2:21 pm.

