



BOARD OPERATIONS COMMITTEE

Thursday, April 21, 2011– 2:00 p.m.
Peralta Oaks – Board Room

The following agenda items are listed for Committee consideration. In accordance with the Board Operating Guidelines, no official action of the Board will be taken at this meeting; rather, the Committee's purpose shall be to review the listed items and to consider developing recommendations to the Board of Directors.

AGENDA

Status	Time	Item	Staff
(I)	2:00	1. Camp Arroyo Operations Update	(Kassebaum/Partners)
(R)	2:30	2. Review of Redwood Valley Railway (RVRY) Request for Rate Increase: Tilden Regional Park	(Escobar/Patterson)
(R)	2:45	3. Review of Golden Gate Live Steamers (GGLS) Special Use Agreement: Tilden Regional Park	(Escobar/Patterson)
(I)	3:00	4. District Service Yard and Staff Facilities Update	(Scheer)
	3:30	5. Public Comments	
	3:40	6. Staff Comments	
	3:45	7. Adjourn	

Status

(R) Recommendation
(I) Information
(D) Discussion

Board Operations Committee Members

Carol Severin, Chair; Ayn Wieskamp; Doug Siden;
Whitney Dotson (Alternate); John Escobar (Staff Coordinator)

Next Meeting

May 19, 2011

Distribution/Agenda Only

Board of Directors	Erich Pfuehler
Mike Anderson	Ted Radosevich
Chief Tim Anderson	Cinde Rubaloff
Dave Collins	Afton Crooks
Nancy Wenninger	Robert Herrick
David Dubow	Michael Kelley
Neal Fujita	Peter Rauch
Carol Johnson	Andy Schanks
Lt. Jon King	Norman LaForce
Lance Brede	Operations Mgrs./Sup.

Distribution/Full Packet

Clerk of the Board	Cliff Rocha/Mark Pearson/2428
Board Committee	Sharon Corkin/Dee Rosario/ 2428
Bob Doyle	Dave Kalahela/ 2428
John Escobar	Tyrone Davis/Police Association
Jeff Wilson	Glenn Kirby/PAC
Rick Parmer	Jerry Kent/Ret. AGM
Anne Scheer	Judi Bank/PAC
Mimi Waluch	Steve Soderstrom/PAC
Renée Patterson	Camp Arroyo Partners
Michael McNally	

Board of Directors

Beverly Lane President Ward 6	Carol Severin Vice-President Ward 3	John Sutter Treasurer Ward 2	Ayn Wieskamp Secretary Ward 5	Whitney Dotson Ward 1	Doug Siden Ward 4	Ted Radke Ward 7	Robert E. Doyle General Manager
-------------------------------------	---	------------------------------------	-------------------------------------	--------------------------	----------------------	---------------------	------------------------------------



2950 PERALTA OAKS COURT P.O. BOX 5381 OAKLAND CALIFORNIA 94605-0381 T. 1 888 EBPARKS F. 510 569 4319 TDD. 510 633 0460 WWW.EBPARKS.ORG

2:00 p.m. Item

TO: Board Operations Committee
FROM: Anne Kassebaum, Recreation Services Manager
DATE: April 21, 2011
SUBJECT: **Camp Arroyo Operations Update**

Recreation Services Manager Anne Kassebaum, and Facilities Supervisor Michael McNally, will provide an update regarding the facility operations of Camp Arroyo. An updated report from each of the Camp Arroyo partners will also be provided.

Bria Cartwright, Executive Director of the YMCA at Camp Arroyo, will highlight program operations, structure, yearly calendar, challenges, goals and opportunities the YMCA has experienced this past year. Angie Carmignani, Executive Director of The Taylor Family Foundation at Camp Arroyo, will also provide an overview of program operations, requests for volunteer opportunities from organizations, goals and objectives of the Foundation, as well as program successes and challenges.

In August 2009, management of Camp Arroyo was transferred from the sub-unit of Del Valle under the Park Supervisor and Lakes Unit Manager, into the Recreation Services Unit, to be the responsibility of the Facilities Supervisor and Recreation Services Manager. Camp Arroyo is both an indoor and outdoor highly programmed facility that requires a higher level of maintenance and partner interactions than a traditional park operation. Staff felt this new responsibility would be compatible with the Facilities Supervisor's experience of managing four indoor facilities (Temescal Beach House, Shoreline Center, Fern Cottage and Brazil Building).

By consolidating indoor facilities under one supervisor, communication between the Park District and partners has improved management responsiveness, adherence to maintenance standards, and problem-solving, and provided more consistent oversight to ensure policies and park operational guidelines are met.

Board of Directors

Beverly Lane President Ward 6	Carol Severin Vice-President Ward 3	John Sutter Treasurer Ward 2	Ayn Wieskamp Secretary Ward 5	Whitney Dotson Ward 1	Doug Siden Ward 4	Ted Radke Ward 7	Robert E. Doyle General Manager
-------------------------------------	---	------------------------------------	-------------------------------------	--------------------------	----------------------	---------------------	------------------------------------



2:30 p.m. Item

TO: Board Operations Committee

FROM: Renée Patterson, Administrative Analyst II

DATE: April 21, 2011

**SUBJECT: Review of Redwood Valley Railway (RVRV) Special Use Agreement:
Tilden Regional Park**

The Redwood Valley Railway Corporation has been operating in Tilden Regional Park since May 1952. It has proven to be one of the most popular and unique concession attractions at the District. It is a 5-inch scale steam train ride that hauls over 170,000 park visitors a year as part of their visit to Tilden Regional Park.

The schedule of operation is consistently on Saturday, Sundays and major holidays (except Christmas Day and Thanksgiving) all year, weather permitting. Operation on weekdays during spring break and summer vacation dates are determined by local school schedules. The current rates are \$2.00 per ride or \$8.00 for a 5/ride family ticket; children under 2 years of age ride free. The last rate change was in 2005, and due to the increase in cost of fuel, the Concessionaire is requesting a mid-year rate increase to offset the demand of increased ridership expected this spring and summer. The request to increase the rate for a single ride ticket would be to \$3.00 and \$12.00 for a 5/ride ticket.

Comparisons to other local area train rides are consistent or below existing fare ranges. The District would receive up to an additional \$4,500 annually in concession fees.

Board of Directors

Beverly Lane
President
Ward 6

Carol Severin
Vice-President
Ward 3

John Sutter
Treasurer
Ward 2

Ayn Wieskamp
Secretary
Ward 5

Whitney Dotson
Ward 1

Doug Siden
Ward 4

Ted Radke
Ward 7

Robert E. Doyle
General Manager



2950 PERALTA OAKS COURT P.O. BOX 5381 OAKLAND CALIFORNIA 94605-0381 T. 1 888 EBPARKS F. 510 569 4319 TDD. 510 633 0460 WWW.EBPARKS.ORG

2:45 p.m. Item

TO: Board Operations Committee
FROM: Renée Patterson, Administrative Analyst II
DATE: April 21, 2011
**SUBJECT: Review of Golden Gate Live Steamers (GGLS) Special Use Agreement:
Tilden Regional Park**

The Golden Gate Live Steamers (GGLS) is a non-profit club with a 501(c)(3) public benefit corporation founded in 1936. The GGLS has operated at Tilden Regional Park and has had a standard Special Use Agreement with the District since 1976. The club was started by train enthusiasts for the purpose of educating people in railroad history and lore and to further the avocation of live steam, gas-mechanical and electronic railroad technology. The GGLS operate 7.5-inch gauge model trains for the general public to ride from noon to 3:00 p.m. every Sunday, weather permitting.

In 2006, the GGLS proposed to add approximately 900 feet of track to their system and increase their fee to \$1,200 per year with an annual \$50 increase. The Board Operations Committee supported the extension and an Addendum was approved to enable GGLS to make the modifications. A second Addendum to the Agreement was executed in 2007 that approved a modification in the track expansion, as well as a credit of \$7,000 to GGLS for preliminary engineering testing and other costs incurred related to the District's delay in plan approvals for the track expansion. The credit will offset the fees payable to the District until February 2012.

The GGLS Agreement expired on January 31, 2011, and has been held over until a new Agreement is approved. Staff recommends authorizing a Special Use Agreement with GGLS, which will allow its members the exclusive use of a portion of the land in Tilden Regional Park adjacent to the North County Maintenance Yard, in order to operate 7.5-inch gauge model trains for the general public to ride. The Agreement will be completed with a new updated Special Use Agreement for one five-year term commencing, February 1, 2011, with one five-year option, terminating on January 31, 2021. The District will have sole discretion to terminate at any time with twelve months notice. The District will receive \$1,500 for the license, beginning February 1, 2012, with an annual increase of \$50. There is no cost to the District.

Board of Directors

Beverly Lane President Ward 6	Carol Severin Vice-President Ward 3	John Sutter Treasurer Ward 2	Ayn Wieskamp Secretary Ward 5	Whitney Dotson Ward 1	Doug Siden Ward 4	Ted Radke Ward 7	Robert E. Doyle General Manager
-------------------------------------	---	------------------------------------	-------------------------------------	--------------------------	----------------------	---------------------	------------------------------------



3:00 p.m. Item

TO: Board Operations Committee
FROM: Anne Scheer, Chief, Maintenance & Skilled Trades
DATE: April 21, 2011
SUBJECT: District Service Yard and Staff Facilities Update

Staff will provide an update on progress made in the program to improve District service yards. The objective of the program is to systematically renovate existing facilities in order to provide staff with safe and efficient workspaces, utilizing funds set aside in the capital project account for District-wide Service Yard Upgrades. Staff will also present examples of projects completed to date, information on projects underway for 2011 and possible upcoming projects for subsequent years, based on available funding.

Board of Directors

Beverly Lane
President
Ward 6

Carol Severin
Vice-President
Ward 3

John Sutter
Treasurer
Ward 2

Ayn Wieskamp
Secretary
Ward 5

Whitney Dotson
Ward 1

Doug Siden
Ward 4

Ted Radke
Ward 7

Robert E. Doyle
General Manager