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BOARD OPERATIONS COMMITTEE
Thursday, February 19, 2009
12:45 p.m., Board Room

The following agenda items are listed for Committee consideration. In accordance with the Board Operating Guidelines, no official action of the Board will be taken at this meeting; rather, the Committee's purpose shall be to review the listed items and to consider developing recommendations to the Board of Directors.

AGENDA

<u>Status</u>	<u>Time</u>	<u>Item</u>	<u>Staff</u>
(I)	12:45	1. Las Trampas Stables Update	(Waluch/Escobar)
(I)	1:05	2. Point Pinole Vegetation Management Project	(Hitchen/Swanson)
(R)	1:30	3. Review of South Bay Soaring Society Agreement: Mission Peak Regional Preserve	(Patterson/Waluch)
(D)	1:50	4. 2009 Board Operations Committee Draft Work Plan	(Chiefs/Escobar)
	2:10	5. Public Comments	
	2:20	6. Staff Comments	
	2:30	7. Adjourn	

- (R) Recommended
- (I) Information
- (D) Discussion

Board Operations Committee Members:

Carol Severin, Chair; John Sutter; Whitney Dotson; Beverly Lane (Alternate)
 John Escobar, Staff Coordinator

2009 Future Meetings:

March 24
 April 16
 May 21, 2009
 June 18

Distribution/Agenda Only

Distribution/Full Packet

Board of Directors
 Mike Anderson
 Tim Anderson
 Yolande Barial
 Laura Comstock
 Neal Fujita
 Bob Doyle
 David Dubowy
 Stephen Gehrett
 Don Goodenow
 Carol Johnson
 Anne Kassebaum
 Tiffany Margulici
 Renee Patterson

Nancy Kaiser
 Jon King
 Mark Ruppenthal
 Renee Patterson
 Erich Pfuehler
 Ted Radosevich
 Paul Miller
 Mark Ragatz
 Anne Rockwell
 Warren Schultz
 Brian Wiese
 Jeff Wilson
 Operations Supervisors

Operations Supervising Naturalists
 Bruce Beyaert
 Afton Crooks
 Robert Herrick
 Michael Kelley
 Peter Rauch
 Andy Schanks
 Robert Wills

Board Committee Members
 Pat O' Brien
 Dave Collins
 John Escobar
 Jack Kenny
 Rick Parmer
 Anne Scheer
 Cinde Rubaloff
 Allen Pulido – Clerk of the Board
 Mimi Waluch
 Local 2428 – Dave Kalahela
 Public Safety POA – Tyrone Davis
 John Swanson, Fire Department
 John Hitchen, Pt. Pinole Supervisor

Rich Guarienti
 Jerry Kent
 Norman LaForce
 Judi Bank
 Alan Kaplan

Board of Directors

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12:45 p.m. Item

TO: Board Operations Committee

FROM: John Escobar, Assistant General Manager, Operations

DATE: February 19, 2009

SUBJECT: Las Trampas Stables Update

Mimi Waluch, Revenue and Administration Manager, will report on the equestrian concession operation at Las Trampas Regional Wilderness. Specifically, we will discuss the current operator's response to the District's 2008 financial audit and findings with recommendation for the contract option period not to be extended.

Background

The Las Trampas Stables have been operated for many years by concessionaires that provide full equestrian services including boarding, trail rides for the general public, two arenas, lessons and summer day camp programs. Numbers of boarded horses vary depending on the season and barn boarders generally remain year round with a maximum number of 75 horses permitted at this site during the dry months of the year. During the rainy season, the number of horses permitted is determined by the number of covered areas to house them. Currently rainy season capacity is 54 horses maximum.

Horseback riding and equestrian facilities are consistent with the Las Trampas Wilderness designation of the park as described in the District Master Plan. The Las Trampas Stables are well located for access to miles of trails in Las Trampas Park. Stables structures are in good condition and considerable site and operational improvements have been made within the last few years.

The current concessionaire contract is at the end of its option period and due to the default status of the concession contract, it was determined to notice the operation of Las Trampas Stables for Request for Proposals. RFP's will be accepted through March 16, 2009, with anticipation of having a contract in place by June 2009.

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BOARD OPERATIONS COMMITTEE

Proposed 2009 Work Plan (Working Draft – February 19, 2009)

Policy Reviews and Recommendations

1.	Review District Residence Policy	(Goodenow/Escobar)
2.	Fees and Charges (annual)	(Fesler/Waluch)
3.	Review Ordinance 38 (annual)	(Ruppenthal)
4.	Review 2009 Trail Use Checklist Proposals	(Breines/Wiese)
5.	Review Communications Site Policy	(Staff)

Concessionaire and Special Use Agreement Reviews and Recommendations

6.	Anthony Chabot Equestrian RFP	(Waluch)
7.	Ardenwood Picnic Concession and Food Service RFP	(Waluch)
8.	Black Diamond UC Berkeley Seismic Station	(Waluch)
9.	Briones Archers Special Use Agreement	(Fesler/Waluch)
10.	Brooks Island Caretaker Services Agreement	(Waluch)
11.	Lake Chabot Row Chabot Agreement	(Waluch/Escobar)
12.	Las Trampas Stables RFP	(Waluch)
13.	Mission Peak UC Berkeley Seismic Station Agreement	(Waluch)
14.	Redwood Bowmen Special Use Agreement	(Waluch)
15.	Shadow Cliffs Associates – Waterslide Operating Agreement	(Waluch)
16.	Tilden Seasonal Pony Ride RFP	(Waluch)
17.	Tilden Vollmer Peak Communication Site: Contra Costa County	(Escobar/Waluch)
18.	Quarry Lakes Master Gardener Program Special Use Agreement	(Waluch)
19.	City of Fremont Master Agreement	(Escobar/Waluch)
20.	Ardenwood Joe Perry Farms Concession	(Waluch)
21.	Ardenwood SPCRR Concession	(Waluch)
22.	Ardenwood Scott Thomas Blacksmith Concession	(Waluch)
23.	Bee Cultivation Special Use Agreement	(Waluch)
24.	District Wide Vending Machine RFP	(Fesler/Waluch)
25.	Carquinez Velocitas Wireless Communication Site Agreement	(Patterson/Waluch)
26.	Carquinez KOED Communication Site Agreement	(Waluch)
27.	Castle Rock Arabians Special Use Agreement	(Patterson/Waluch)
28.	Hayward Shoreline TowerCo Communication Site Agreement	(Patterson/Waluch)
29.	Martinez Horsemen's Association Special Use Agreement	(Fesler/Waluch)

30.	Mission Peak South Bay Soaring Concession	(Patterson/Waluch)
31.	Pt. Pinole Bay Area Radio Control Society Special Use Agreement	(Patterson/Waluch)
32.	Shadow Cliffs Food and Marina Concession	(Waluch)
33.	Boy Scout's of America Crown Beach Special Use Agreement	(Waluch)
34.	Contra Loma Food Service Concession	(Waluch)
35.	Big Break Caretaker Services Agreement	(Waluch)
36.	Save the Bay Restoration Program Special Use Agreement MLK Shoreline	(Waluch)

Informational Reports and Discussion Topics

37.	ADA Program Plan Update	(Staff)
38.	Docent Program Update	(Parmer/Kaiser)
39.	Camping Program Update/Five Year Plan Review	(Kenny)
40.	Review Concessionaire Maintenance Fund Program	(Waluch)
41.	Disaster Preparedness Update	(Moss)
42.	Review Revenue Manual Procedures for Consideration of New Special Uses	(Waluch)
43.	Service Yard/Park Office Facility Study Update	(Scheer)
44.	Pavement Management Program Update	(Haselden/Gehrett)
45.	Fuel Break and Prescribed Fire Program Update	(Wiese/Blonski)
46.	Mobile Visitor Center Update	(Parmer/Kaiser)
47.	Mobile Fish Exhibit Update	(Parmer/Kaiser)
48.	Interpretive and Recreation Outreach Program Update	(Parmer/Kaiser)
49.	Review Quagga Mussel Inspection Program	(Kenny)
50.	Review Trails Challenge Program Update	(Kassebaum/Parmer)
51.	Reservable Facilities Update	(McNally/Parmer)
52.	Oral History and Video Project Update	(Parent/Kenny)



1:05 p.m. Item

TO: Board Operations Committee

DATE: February 19, 2009

FROM: John Hitchen, Point Pinole Supervisor

SUBJECT: **Point Pinole Vegetation Management Project**

Proposal

Park Operations and the Fire Department are developing a Request for Proposals (RFP) to thin the Point Pinole Eucalyptus forest, including small stands of acacia and Chinese elm.

Background

Since the acquisition of Point Pinole in 1972, the District has employed a variety of management techniques for the 220 acres of blue gum eucalyptus forest. The groves were originally planted by the Giant Powder Company in 1925, and were managed successfully until the plant closed in 1959. Between 1959 and 1980, many serious fires swept through the park stimulating the production of thousands of seedlings. These volunteers have engulfed the original plantings and created dense fire-prone thickets of poorly developed trees. Point Pinole still experiences small fires nearly every year, and there is always the risk of a fire spreading into the groves. Measure CC includes funding ear-marked for the purpose of eucalyptus management and coastal prairie restoration. The proposed forest thinning project incorporates all of the accumulated experience in eucalyptus management from the Operations and Fire divisions into the first comprehensive thinning project for Point Pinole.

The goal of this project is to remove accumulated live and dead fuels from the historic eucalyptus groves, while preserving the intent of the original planting plan, and providing for a safer, healthier, and more stable forest ecosystem long term. This project is being coordinated in conjunction with the Coastal Prairie Restoration Project, which seeks to maintain and enhance the existing grasslands that, in some areas, have been encroached upon by the spread of eucalyptus volunteers. The project proposal is in the form of a public RFP, rather than a low bid contract. With the economy at a near historic low point, we expect that there will be many qualified and competitive proposals, and that available funding will be adequate for the entire scope of the project. We recognize that for an extended resource enhancement project in a busy public park, the selection of the best contractor for the work will depend upon their proven ability to work cooperatively with District staff to produce the safest and best quality results.

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Objectives:

- Reduce fuels to reduce fire suppression costs and protect park property and resources.
- Enhance the historic eucalyptus groves by spacing trees closer to the original planting plan.
- Improve existing monarch butterfly habitat by thinning trees to prescription specifically for their requirements.
- Thin overgrown eucalyptus stands and select young trees for future succession of the forest.
- Protect all identified cultural resources including non-native historic plant species.
- Prune or remove hazardous trees in existing and potential development areas.

The timing and objectives of this project are part of a larger picture of acquisition and development for Point Pinole, Breuner Marsh, and the Bay Trail. Undertaking eucalyptus management at this time will advance the future objectives of building a new park entrance at Atlas Bridge and the associated development including new staging areas, group and family picnic sites, and a visitor center.

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1:30 p.m. Item

TO: Board Operations Committee

FROM: Renee Patterson, Administrative Analyst II
Mimi Waluch, Revenue and Administration Manager

DATE: February 19, 2009

**SUBJECT: Review of South Bay Soaring Society Special Use Agreement:
Mission Peak Regional Preserve**

Staff recommends authorizing the Special Use Agreement with South Bay Soaring Society (SBSS), which will allow its members the use of a limited area, consisting of approximately three acres total of land, referred to as R/C Hill (premises) at Mission Peak Regional Preserve, in order to conduct radio controlled model aviation sailplane flying (RCS). The Agreement will be for five (5) years, commencing January 1, 2009 and terminating December 31, 2014. The District will receive \$500 per year for the License. There is no cost to the District involved.

SBSS members shall be permitted to participate in RCS activities on the premises from 8:00 a.m. to dusk every day of the week. Access to the premises will be by foot using the approved fire road. A maximum of (10) ten RCS vehicles will be allowed in the park staging area and at the launch area at any time. Only members of the Licensee will be allowed to fly RCS at the Premises. Other members of the public may be present. No motorized or fuel powered aircraft will be allowed in or about the Premises. There will be no flying of RCS near the hang-glider and para-glider Landing Zone used by Wings of Rogallo. No special meets or rallies will be conducted without prior approval by the District.

The SBSS have been utilizing the premises for almost ten years and they would like to renew their agreement with the District. The Park Supervisor reports that there have not been any problems or incidents since SBSS has had use of the premises. The SBSS is a club of approximately 50 - 200 members who fly radio controlled, battery operated sailplanes. This non-profit corporation is registered with the State of California and is a chartered member of the Academy of Model Aeronautics (AMA) which is the world's largest aero modeling organization. AMA provides organizational and technical support including safety rules, layout, and noise guidelines, along with \$4,000,000 liability insurance coverage for the BARCS. All members are required to belong to the AMA which provides them with a \$2,000,000 personal liability insurance policy.

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1:50 p.m. Item

TO: Board Operations Committee

FROM: John Escobar, AGM of Operations

DATE: February 19, 2009

SUBJECT: **2009 Board Operations Committee Draft Work Plan**

Attached is the 2009 Board Operations Committee Draft Work Plan. The 2008 Board Operations Committee reviewed the draft work plan at their January 15, 2009 meeting. Staff is seeking the 2009 Committee's feedback in order to finalize the 2009 Work Plan. Staff will be happy to address any questions or comments you have at your meeting. The final plan will be distributed with your March Committee packet.

Attachment: [Proposed 2009 Work Plan](#)

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