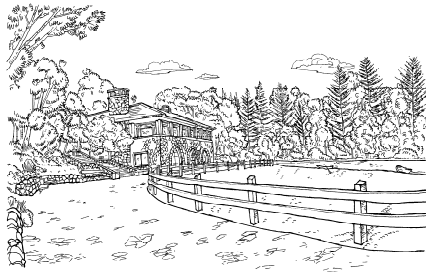


Temescal Beach House

Rental Fees 2012-2013

Broadway near Highways 24 and 13
 Temescal Regional Recreation Area
 Oakland, CA 94618



<p><u>Rental Fees</u></p> <p>Friday Evening 8 hours (between 8 am to 12 am) \$1,100 Each additional hour \$150</p> <p>Friday Day (8 am to 4 pm) \$400 Can purchase up to two additional hours with day rate at \$150/per hour</p> <p>Saturdays, Some holidays 8 hours (between 10 am to 12 am) \$1,500</p> <p>Sundays 8 hours (between 10 am to 10 pm) \$1,100 Each additional hour \$150</p> <p>Monday through Thursday (not available on 1st Tuesday of each month)</p> <p>Special Day Rate (8 am to 4 pm) \$250 Can purchase up to two additional hours with day rate at \$75/per hour</p> <p>Evening Rate, 5 hour minimum (8 am to 10 pm) \$450 Each additional hour \$75</p> <p>Special Multi Weekday Rates (8 am to 4 pm) 2 days at \$235 per day, 3 days at \$225 per day</p>	<p>Rental hours include set up, tear down, and clean up time.</p> <p>Rates apply to Alameda and Contra Costa county residents only. A surcharge equal to 20% of room rental will be added for Out-of-District residents.</p> <p>Major holidays are New Years Day, Washington's Day, Memorial Day, 4th of July, Labor Day, Veteran's Day, Thanksgiving and Day After, Christmas Eve and Christmas Day, and are charged the Sunday rate.</p>
<p><u>Additional Fees</u></p> <p>Fireplace \$20 Parking: \$5 per auto Saturdays/Sundays/Holidays April through October (North Lot) Late Load out \$300 per hour</p>	<p><u>Non-Catered Fees</u></p> <p>Non-Catered option not available for events ending after 7 pm</p> <p>Events ending by 7 pm \$150 Events ending after 7 pm Not available</p>
	<p><u>Cleaning and Damage Deposit</u></p> <p>Events ending by 7 pm \$500 Events ending after 7 pm \$1,000 Business day meetings \$200</p>
	<p><u>Event Insurance</u></p> <p>Event Insurance \$100 to \$150</p>

Amenities

Room Size	Fireside Room 29' x 29' Long Room 38' x 15'	Kitchen
Seating Capacity	80 inside	Refrigerator with freezer
Standing Capacity	130	Dishwasher
Patio Size	92' x 28'	Microwave
Tables	(20) 6' rectangle, (16) 5' round (4) Cocktail (1) 4' rectangle, (1) 4' round	Cart and ice tubs with dollies
Chairs	90 white resin folding	Screen and Easel

Open House and General Facility Information

For information on the rental site, catering, vendors, completing rental forms, and to make appointments to view the facility, call the **Facility Operations office at 510-544-3164**. Open House is held on the first Tuesday of every month. To view the Temescal Beach House at other times, call for an appointment.

Open House: 1st Tuesday of the month, 3:00 pm - 7:00 pm
Facility Operations Office Hours: 10:00 am - 4:00 pm, Monday - Friday
Phone: **510-544-3164**
Website: www.brazilianroom.org
Email: brazil@ebparks.org

Facility Reservations and Availability Information

For availability, booking your date, payments and insurance contact, call the **Reservations Office**.

Reservations Office Hours: 8:30 am - 4:30 pm, Monday – Thursday
8:30 am - 4:00 pm, Friday
Phone: **(888) 327-2757, option 2**
Mailing Address: P.O. Box 5381, Oakland, CA 94605

TO RESERVE A DATE

All reservations at the Temescal Beach House will require an initial payment of \$100 to reserve a specific date. Payment will be credited towards your total fees owed. Balance of fees and cleaning and damage deposit are due 120 days before event. If this date is cancelled more than 120 days in advance, \$50 shall be refundable and the remaining \$50 forfeited. Cancellations with less than 120 days notice, **ONLY** the cleaning and damage deposit will be refunded. After returning your signed *Contract* and *Rules and Use Agreement*, you will receive an information packet by email from the Facilities Operations office. The facilities staff must be contacted for all **non-catered** events at (510) 544-3164 within 14 days of your initial payment for additional instructions and to receive your packet.

CATERING

You may hire a caterer from the Approved Caterers list or choose the non-catered option. If you choose the non-catered option, you may **not** use an outside caterer or have any hired staff. Your unpaid volunteers will be required to attend an orientation. You must pay an additional fee for the non-catered option. Approved Caterers must be contracted to open and close facility to avoid non-catered fee. An event where food is dropped off by an Approved Caterer, is not considered a catered event. Non-compliance to rules for non-catered option will result in charges to the cleaning and damage deposit. The non-catered option is only available events ending before 7 pm. **The non-catered option is NOT available on evening events ending after 7 pm.**

FACILITY USE INSURANCE

The cost of this *mandatory* general liability insurance varies according to the number of guests and type of event. A Certificate of Liability Insurance that names the person on the reservation and his/her address, in the amount of \$1 million per occurrence, and naming the East Bay Regional Park District as additional insured, is required at least 60 days in advance of your event. This insurance may be purchased through the Reservations office for an additional fee.