



Middle Harbor Shoreline Park Naturalist Program Reservation Application Form

Teacher/Leader _____ Contact person: _____
Other Teachers Attending _____
School/Organization _____
Street Address _____
City & Zip code _____
Special Needs: (please specify, e.g. Wheelchair, visual, hearing) _____
School/ Org. Ph. # _____ Home/Cell Ph. # _____
Teacher/Leader email address _____
Grade level _____ # Students _____ # Adults _____
(Note: You need a minimum of 40 people to qualify for a Parks Express bus. Please team up with another teacher/class if your class doesn't meet this requirement.)
Bilingual Class? Yes _____ No _____ Languages _____

1. Please check (✓) the program you would like (suggested grade levels):

- Bay Discovery! (grade K & 1)
- Mountains to Mud (grade 2)
- M.A.D. about Adaptations! (grade 3)
- West Oakland to the World (grade 4)
- The Wild West (grade 5 & Up) **note:** all day field trip 9:30am - 1pm
- Other (please circle) classroom visit special topic _____

2. Please mail your completed Reservation Application Form to:

Crab Cove Visitor Center, 1252 McKay Ave., Alameda, CA 94501

*Don't forget to include your self-addressed, stamped envelope with your application.

If you would like to apply on-line you can do so at

www.ebparks.org/activities/educators/trips/app_form

Application Deadline for Spring 2010: Friday, Jan. 15th by 5pm

After the application deadline has passed, all entries will be checked for duplication (one entry per teacher). All entries will be mixed and drawn randomly. Calls will be made beginning the week of Jan 18th, 2010 to book programs.

Turn over for important information regarding applying for a **Parks Express Bus**→

4. Fill out “Parks Express Bus” application as soon as possible!

- Bus availability fills up fast! Fill out your application **ASAP** for your fall field trip (even if you don’t know the exact date)! That way you will have a better chance of receiving a **bus at a reduced fee!**
- You will need **at least 40 people** (adults included) on the bus in order to qualify for a Parks Express bus. If your class doesn’t meet this minimum requirement, please recruit another teacher at your school who teaches the same grade! Both of you need to decide on a date for your field trip and we will schedule your programs on the same date at Middle Harbor.
- **Only one teacher** needs to fill out the Reservations Applications Form and the Parks Express bus application. Faxing the Parks Express application in an easy way to get it in early.

5. **VERY IMPORTANT!!** As soon as you know the date of your field trip, please fill out the paper work required to request permission to go on a field trip from Oakland Unified School District (at least **30 DAYS IN ADVANCE** from when your field trip is scheduled).

6. Once you have a bus confirmed and a date for a field trip, please make every effort to commit to coming on this field trip. If you must cancel or reschedule, **we need at least 7 days advance notice** so we can cancel the Parks Express bus. Your school will be billed \$135 fee if cancelled in less than 7 days. In the event that you have to cancel or reschedule your field trip please call Elaine at Parks Express at 544-2205 and the Crab Cove scheduling secretary at (888) 327-2757 (option 3 ext. 3187) about your program.

Middle Harbor Shoreline Park

2777 Middle Harbor Road

Oakland, CA 94607

510-272-4802

Fax: 510-272-4814

Naturalist: Tara Reinertson



PORT OF OAKLAND

*This application can be downloaded from our web site
www.ebparks.org/parks/middle_harbor*

